

Welcome and Introductions – By Mr. Timothy Tibbs, EL Coordinator, Dr. Jisel Villegas, Ph.D. - Director of EL., Guadalupe Castaneda, Spanish TR Interpreter Technicians, Lor Xiong-Roby, Hmong Interpreter (Hanna Interp.) Alex Pina, Admin. Clerk Sr. Bilingual.

School sites represented – Madison 2 Staff (Via Zoom), MLK (1 Parent via Zoom), Pioneer. (1 Staff via Zoom)

DELAC Agenda and Norms: presented for the evening by Mr. Timothy Tibbs, EL Coordinator.

DELAC Roles & Responsibilities - Each LEA with 51 or more EL students must form a DELAC unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee. Parents or guardians, or both, of pupils of limited English proficiency who are not employed by the district shall constitute the majority of the DELAC.

Review DELAC Minutes – October 10, 2023

LCAP – Local Control and Accountability Plan Presentation Goals 1 & 2 ,3 presenter Mr. Travis Burke, Director of Special Projects
[LCAP Presentation \(English\)](#)

EL Program and Department Goals, Objectives – Mr. Timothy Tibbs, EL Coordinator

Department Goals and objectives - Goal 1: Increase Reclassification Rate | Goal 2: Increase Family Engagement Opportunities | Goal 3: Walkthroughs and teaching strategies.

Review of Parent Notification Letters – Timothy Tibbs, EL Coordinator

Types of Parent Notifications: Initial Parent notification - To inform parents of their child's identification as an English learner or Initially Fluent-English Proficient (I-FEP) student, upon entering a California school for the first time, and provide all the required information to meet Federal Title I or Title III requirements. | **Annual Parent Notification** - To inform parents of their child's continued identification as an English learner in a California school, and provide all the required information to meet Federal Title I or Title III requirements.

- **Types of Parent Notification Letters** - Initial ELPAC Pre-Test Parent Notification | Initial ELPAC & Title I/III Parent Notification | Initial Alternate ELPAC Parent Notification | Initially Fluent English Proficient (IFEP) Parent Notification | ELPAC Summative Pre-Test Parent Notification | Annual ELPAC & Title I/III Parent Notification | Annual Alternate ELPAC & Title I/III Parent Notification. Samples letters available on PPT.

Review & Comments on Reclassification Criteria the English learner (EL) reclassification criteria is set by the State of California. It determines whether or not an English learner (EL) student has sufficient English proficiency to be reclassified as a fluent English speaker. As of December 5, 2023, the Reclassifications this school year so far is 327/704 (46%).

Criteria for Reclassification - 1. Assessment of English Language Proficiency (ELP) 2. Teacher Evaluation 3. Parent Consultation 4. Basic Skills Relative to English Proficient Students

Guiding questions: What noticing's do you have about the criteria? What questions or wonders do you have about the criteria? Are there any other questions you may have?

[English Translation](#) Elementary | [English Translation](#) Middle School | [English Translation](#) High School

Monitoring Reclassified-fluent English proficient (R-FEP) Students - State and federal laws require local education agencies to monitor students who have exited EL status for a period of four years after they have RFEP status to ensure that:

The students have not been prematurely exited; Any academic deficit they incurred as a result of learning English has been remedied; and the students are meaningfully participating in the standard instructional program comparable to their English-only peers. Current students being monitored 1,372.

Family and Community Engagement Updates – Heriberto Soto, FACE & EDI Coordinator.

[FACE Updates and information Presentation](#)

CABE 2024 Conference – February 21-24, 2024 the ELSD will sponsor the registration and accommodations for one parent from each school site who meets the following criteria: 1. Principal recommends one parent from their school site that meets the following A. 2023-24 Elected ELAC Committee Member B. 2023-24 Elected DELAC School Site Representative. Contact Alex Pina at alex.pina@trusd.net or call 916-566-1600 ext. 33420.

Next DELAC Meeting is Tuesday, February 27, 2024 at 9:00 AM to 10:30 AM.

Adjournment 10:30 A.M.

